

अण्डमान तथा  
Andaman And



निकोबार राजपत्र  
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No. 133, Port Blair, Friday, June 4, 2010

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v. Meku rFkk fudkckj i'z kkl u

**ANDAMAN & NICOBAR ADMINISTRATION**

i fjo gu funs' kky;

**DIRECTORATE OF TRANSPORT**

**NOTIFICATION**

Port Blair, dated the 4<sup>th</sup> June, 2010

No. 122/2010/F.No.20-1/Estt/2009.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No. 14/3/60-ANI dated the 11<sup>th</sup> April, 1960, and in supersession of Notification No. 110/F. No. 42-35/TR dated 31<sup>st</sup> May, 1977, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the post of **BUS CONDUCTOR** borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely:-

**1. Short Title and Commencement:**

- i. These rules may be called the Andaman and Nicobar Administration (**Bus Conductor** in the Directorate of Transport) Recruitment Rules, 2010.
- ii. They shall come into force on the date of their publication in the Official Gazette.

**2. Number of Post, Classification and Scale of Pay:**

The number of post, their Classification and Pay Band & Grade Pay/Scale of Pay attached thereto, shall be as specified in paras 2 to 4 of the Schedule annexed hereto.

**3. Method of Recruitment, Age limit and Qualification:**

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified at paras 5 to 15 of the said Schedule.

**4. Disqualification:**

No person—

- (a) Who has entered into or contracted a marriage with a person having a spouse living, or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post;

Provided that the Lt. Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Powers to Relax :**

Where the Lt. Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules with respect to any class or category of person.

**6. Saving :**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions, required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh  
Lieutenant Governor,  
Andaman & Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-  
(K. C. Aggrawal)

Spl. Secretary-cum-Director of Transport.

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**SCHEDULE****RECRUITMENT RULE FOR THE POST OF BUS CONDUCTOR IN  
MINISTRY/DEPARTMENT OF MOTOR TRANSPORT**

1.	Name of Post	<b>Bus Conductor</b>
2.	No. of Posts	224 (Two hundred and Twenty Four)* 2010 *(Subject to variation depending upon workload).
3.	Classification	General Central Services Group 'C', Non-Gazetted, Non-Ministerial.
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs. 5200-20200 + GP 1800
5.	Whether Selection or Non-Selection Post	Selection
6.	Age limit for direct recruitment	Male - 18 – 33 Years Female - 18 – 38 Years (Relaxable for Government Servants upto 5 years in accordance with the instructions/orders issued by the Central Government from time to time) <b>NOTE :</b> The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidate
7.	Whether benefit of added years of service admissible under rule 30 of Central Civil Service (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for Direct Recruitment	<b>Essential:</b> 1. Secondary School Examination (10 <sup>th</sup> Std.) from a recognized Board/Institute. <b>Desirable:</b> 1. 2 (Two) years experience as Bus Conductor in any reputed Transport Organization 2. Working Knowledge in Hindi
9.	Whether age and educational qualifications prescribed for Direct Recruitment will apply in the case of promotees ?	Not Applicable
10.	Period of Probation, if any	Two years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	100% by Direct Recruitment
12.	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	Not Applicable

13.	If a DPC exists, what is its composition ?	<b><u>Group 'C' DPC (for considering cases of Confirmation) consisting of:</u></b> <ol style="list-style-type: none"> <li>1. Director of Transport - Chairman</li> <li>2. Mechanical Engineer, Directorate of Transport - Member</li> <li>3. Assistant Director (Mech.), Workshop Division, APWD - Member</li> <li>4. Assistant Director (Admn.), Directorate of Transport - Member</li> </ol>
14.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable.
15.	Duties and Responsibilities	Attached as Annexure to schedule.

### **Duties and Responsibilities of Bus Conductor**

1. To conduct the activities of a bus on trip inside the saloon like enquiring with commuters politely their destination, issue tickets, collect money accordingly; enter the proceedings in the trip sheets and collection sheets.
2. To give signal to the driver regarding the stoppages and its duration.
3. To ensure safe carriage of commuters while boarding, getting down and travelling.
4. To collect and hand over the postal cargo to its destination.
5. To assist the Checking Inspectors/In-charge of the station in carrying out the responsibilities of a unit or section under the Directorate of Transport.
6. Bus Conductor shall perform all skilled as well as unskilled nature of works related to the traffic management.
7. Bus Conductor shall ensure proper cleanliness of the bus and shall be responsible for correct display of destination boards.
8. Bus Conductor shall collect tickets, trip sheets and other relevant materials from the counters and maintain records pertaining to these.
9. Bus Conductor shall submit the sale proceeds on the same day or the next working day to the in-charge cash collection counter of the respective unit.
10. Bus Conductor shall perform all office works including stocking and disbursing the bus tickets either manually or electronically whenever asked to do so by the officer in-charge.
11. Bus Conductor shall undertake any other work entrusted as and when by the superiors.